

Ratcliffe College Fees

EAL Students

School Year 2011 – 2012

Registration Fee	£100 (Non-refundable)
Deposit	£1,000 (Refundable on leaving school)

Boarding Fees	Per Term £	Per Annum £
Full Boarding	7,654	22,962

Day Fees

Seniors (Years 9 to 13)	4,548	13,644
Seniors (Years 6 to 8)	3,621	10,863
Juniors (Year 5)	3,262	9,786
Juniors (Years 3 to 4)	2,914	8,742
Juniors (Years 1 to 2)	2,773	8,319

Nursery Fees

Swans (Age 4+)	2,773	8,319
Cygnets (Age 3+)	2,464	7,392

All fees include mid-day meal and afternoon tea.

Full boarding fees include the cost of the programme of boarding weekend trips throughout the year.

All boarding fees include the cost of additional teaching of English as a Foreign Language with a minimum of 10 one hour sessions per term.

Discounts

Siblings – Ratcliffe encourages families. A discount of 10% is offered for the second child and 20% for the third and subsequent children.

HM Forces – Serving members receive a discount of 10%.

Optional Extras

Occasional Boarding – The overnight rate is set at £38 for the first 10 days in any term and £55 for any subsequent days. Please contact the Administration Office for further details.

Individual Tuition Charges –

Music tuition - £195 per term (ten 30 minute sessions) for individual tuition for each instrument.

Hire of instrument - £25 per term.

Where additional teaching of learning skills is required and agreed with parents, this will be charged at £36 per lesson.

Please note that a full term's notice is required in writing to discontinue any optional extras.

Additional Notes

1. Enrolment in Cygnet Nursery on a part time basis.

8.00 a.m. until 3.30 p.m.	£52.00
8.00 a.m. until 1.00 p.m. – including lunch	£29.00
8.00 a.m. until 12.00 noon – excluding lunch	£27.40
12 noon until 3.30 p.m. – including lunch	£24.60
1.00 p.m. until 3.30 p.m. – excluding lunch	£23.00
After-School Care (3.30 p.m. until 6.00 p.m.)	£5.80 per hour

It is not unusual for children's attendance to vary significantly as they settle in during the first few months in the Nursery, often increasing during the year from five or six sessions to full time. This has necessitated frequent adjustments to bills. After the initial termly bill has been issued, subsequent changes are charged for on the next term's invoice. In these circumstances a monthly Direct Debit is not appropriate, and we will only normally agree to monthly Direct Debits for Cygnets when they are attending full time. Please note that refunds cannot be made for absences through sickness or otherwise, but only for agreed changes in regular attendance.

The minimum number of sessions in the Nursery is 5 per week.

Once your child becomes full time, subsequent terms will be billed in advance as normal and you will pay by monthly Direct Debit.

2. Insurance.

- Pupils are automatically enrolled in the following insurance schemes, unless we receive written instructions to the contrary before the end of the first week of term.
 - i) The School Fees Refund Scheme – refund of fees through sickness to the pupil.

1.5% of fees.
 - ii) The Pupils' Personal Accident Insurance Scheme
Maximum benefit £1,000,000 £5.00 per term.

Further details of both schemes are available from the School Office.

- The School does not accept liability for the loss (by theft or negligence), or damage to, pupils' personal property, or property on loan to them. We strongly recommend you check that your home and contents policy provides cover.

3. Other Charges.

School fees are inclusive of mid-day meal and afternoon tea. However the following items will, in addition, automatically be included on the bill:

- Public Examination Fees – these are charged as an extra item, normally in the term in which the examinations are taken
- Sixth Form Social Club Fee – a charge of £50 per annum for Sixth Form students.
- Parents' Association Fee – a charge of £7 per family per annum for membership of the Parents' Association.

Other incidental charges are itemised on the termly bill.

4. Ratcliffian Association

Membership fees for the Ratcliffian Association (past pupils' organisation) are included within the main school fees for all children in Years 6 and above.

5. Payment

Payment may be made in three ways:

- **Monthly Direct Debit** – Payments are made in 12 equal instalments, starting in June and finishing in the following May. Incidental charges will continue to be collected by termly invoice, settled by cheque, bank transfer or credit card.*
- **Termly Direct Debit** – The full amount of the termly invoice, including any incidental charges, will be taken on the first day of each term.
- **Termly Cheque/Bank Transfer** - A termly invoice including incidental charges will be raised in advance of the beginning of term and may be settled by UK cheque, bank transfer or credit card.* All fees and monies due from parents and guardians of pupils are required to be settled **before** the student arrives at the school each term. Failure to do so, unless other arrangements to pay have been agreed, may result in the application of an interest charge of 2% per month on the outstanding balance calculated on a daily basis, and may result in the student being refused admission.
- The Governors reserve the right to request the withdrawal of a pupil if the bills are not paid on time.

* An additional fee of 3% is charged for credit card payments.

6. Notice of Leaving the School.

- A full term's notice in writing (or a term's fees in lieu) must be given by parents or guardians before a pupil is withdrawn. This notice should be received by the Headmaster on or before the first day of term. This includes pupils not returning after the Swans and not returning after Year 6 as well as pupils in Year 11 who are sitting for GCSE's, who are presumed to be going on to "A" levels at Ratcliffe unless notice is received.
- Governors traditionally review fees once a year and will endeavour to give at least one term's notice of a rise in fees; however, they reserve the right to increase fees at other times if necessary.
- A similar notice period is required for a change in the status of a pupil e.g. from boarding to day.

7. Ratcliffe College Bank.

National Westminster Bank plc, Loughborough

Account name Ratcliffe College

Sort Code 60-14-10

Account Number 52707865

IBAN GB34NWBK60141052707865

Swift Code NWBK GB 2L

If paying fees direct to our bank account, please put the pupil's account number in the reference field on the paying-in slip.