

THE ROLE OF THE SUBJECT TEACHER

Under the general direction of the Head of Department the subject teacher has the following duties and responsibilities.

Teaching and learning

- To plan lessons and sequences of lessons effectively in order to maximise the learning needs of students.
- To make use of information and prior attainment to set appropriate and demanding expectations for students' learning and motivation.
- To provide targeted support for students within teaching groups who have special educational needs and/or for whom English is an Additional Language.
- To liaise with the SENCo and teacher responsible for EAL as appropriate regarding students causing concern.
- To use a range of appropriate strategies for teaching and classroom management, which engage students and stimulate intellectual curiosity through the use of effective questioning, clear presentation and good use of resources.
- To set high expectations for students' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships.
- To assess how well learning objectives have been achieved and use this assessment for future teaching.

Knowledge and Understanding

- To have a thorough up-to-date knowledge of the subject/specialisms and to take account of relevant wider curriculum developments.
- To have a good knowledge and understanding of Health and Safety issues within the subject area and operate to the standards required.
- To understand the assessment requirements of the National Curriculum (Foundation Stage, Key Stage 1,2 & 3, as appropriate) and KS4 GCSE syllabi and A Level courses as applicable.

Assessment Recording and Reporting.

- To mark and monitor students' class work and homework in accordance with the school and departmental marking policies.
- To involve students in self-assessment within the subject.
- To record and report on students' progress as outlined in the school and departmental assessment policies.
- To produce written reports in line with the school and departmental reporting policies.
- To meet school deadlines for recording and reporting.

Pastoral Care

- To promote the well being of students.
- To consult with the Head of Department regarding students causing concern.
- To liaise with the Form Tutor and Head of Year, and Head of Boarding when appropriate.

Managing own professional development

- To take responsibility for own professional development and to keep up to date with research and developments within the subject(s) taught.
- To understand responsibilities in relation to school and departmental policies and practices, including understanding the School Mission Statement and contributing to it, and maintaining the Catholic ethos.
- To set a good example to students through personal presentation and conduct.
- To use the outcomes of professional development to improve teaching and students' learning.
- To participate in the School Appraisal Programme.

To undertake any other duties as reasonably requested by the Headmaster.